



STATE OF MICHIGAN

DEPARTMENT OF CORRECTIONS
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

PATRICIA L. CARUSO
DIRECTOR

DIRECTOR'S OFFICE MEMORANDUM 2007 - 6

EFFECTIVE: Immediately

DATE: January 1, 2007

TO: Executive Policy Team
Administrative Management Team
Wardens

FROM: Patricia L. Caruso, Director

SUBJECT: PD 05.03.115 "Law Libraries" - Legal Photocopying Costs

SUPERSEDES DOM 2006 - 8 (effective 01/01/06)

Paragraphs GG through II of PD 05.03.115 set forth the criteria for photocopying services provided to prisoners for legal research and other necessary legal materials. Paragraph GG specifically states that a fee of ten cents is to be charged for each page copied. The settlement agreement in Cain v MDOC required the Department to adjust the cost of legal photocopying effective January 1, 2005, to be no more than two cents above the actual per page cost, rounded up to the next highest cent. The new legal photocopy rate was therefore established at five cents per page.

Although the settlement agreement in Cain v MDOC is no longer in effect, the legal photocopy rate will remain at five cents per page until the Department has completed its review of policies and procedures relating to legal photocopying.

PLC:OLA:prds